

Annual General Meeting



4th Sevenoaks (St John's) Scout Group and The Charles Chapman Trust

6.15 pm Friday 8th September 2023, 4th Sevenoaks HQ, Mill Lane, Sevenoaks, TN14 5BU

Agenda

1. Opening of the evening and welcome
2. Apologies for absence
3. Approval of the minutes of last year's AGM
4. Governance
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the Group's financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
5. Review of the previous year
 - a. Chairman's Report
 - b. Group Scout Leader's Report
 - c. Treasurer's Report and Accounts
 - d. Approval of the Accounts
6. Appointments to the Trustee Board
 - a. Group Chair
 - b. Group Secretary
 - c. Group Treasurer
 - d. Section Leaders confirm appointment to committee
 - e. GSL's Nominated Members
 - f. Election of members from the floor - parent representatives, assistant section leaders
 - g. Trustees of the Charles Chapman Trust
 - h. Appointment of an Independent Examiner
7. Response from the District
8. Any other business
Formal end of AGM